

The Annual Quality Assurance Report (2014-15) (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	SREE KONASEEMA BHANOJI RAMARS COLLEGE AMAI.APURAM
1.2 Address Line 1	10-511
Address Line 2	KONKAPALLI
City/Town	AMALAPURAM
State	ANDHRA PRADESH
Pin Code	533201
Institution e-mail address	skbrcamp@yahoo.co.in
Contact Nos.	9491852656, 08856-233053, 9848014486
Name of the Head of the Institution:	Capt.N.LAKSHMANA RAO
Tel. No. with STD Code:	08856 - 233656
Mobile:	9032225304

Name of the IQAC Co-ordinator:

Dr.E.R.SUBRAHMANYAM

Mobile:

9848014486

IQAC e-mail address:

ers1951@hotmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)_____

1.4 Website address:

www.skbrcollege.org

Web-link of the AQAR:

Skbrcollege.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl.No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	810	2007	2007-12
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

02/01/2006

1.7 AQAR for the year (for example 2010-11)

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR **2007-08 Submitted to NAAC on 21-04-2010** (DD/MM/YYYY)
- ii. AQAR **2008-09 Submitted to NAAC on 01-01-2010** (DD/MM/YYYY)
- iii. AQAR **2009-10 Submitted to NAAC on 24-09-2011** (DD/MM/YYYY)
- iv. AQAR **2010-11 Submitted to NAAC on 05-07-2014** (DD/MM/YYYY)
- v. AQAR **2011-12 Submitted to NAAC Online**
AQAR 2011-2012 Hard Copy sent to NAAC on 08-02-2013
AQAR 2012-2013 sent as e-mail attachment on 11-05-2015. Hard copy posted on 12-05-2015.
AQAR 2013-2014 sent as e-mail attachment on 03-07-2015.

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input checked="" type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="---"/>								

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (Specify)	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="-----"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-----"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To Organise Quality – related workshop	Workshop on Quality enhancement initiatives in Higher Education institutions was organised

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Programmes	Number of Programmes added During the year	Number of Self-financing Programmes	Number of value Added / Career Oriented Programmes
PhD	----	----	----	----
PG	----	----	----	----
UG	11 Aided	----	15	----
PG Diploma	----	----	----	----
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	----			
Others	----	----	----	----
Total	11		15	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	15
Trimester	----
Annual	15

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

Feedback is received from students, parents alumni and others regarding various aspects of the functioning of the institution. Any suggestions about faculty are attended to short comings regarding facilities such as drinking water are resolved

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College affiliation shifter from AU to ANUR . Consequently some changes in syllabus are effected

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty

	Total	Asst. Professors	Associate Professors	Professors	Others
Aided	22	6	7	---	Principal-1, Lecturers -7 Lecturer in Physical Edn -1 Total : 09
Unaided	65				65

2.2 No. of permanent faculty with Ph.D.

Aided : 08, Unaided : 02

2.3 No. of Faculty Positions

Asst., Professors		Associate Professors		Professors-/ Lecturers		Others / Non Teaching Staff		Total	
R	V	R	V	R	V	R	V	R	V
---	----	---	---	---	---	32	32	32	32

2.4 No. of Guest and Visiting faculty and Temporary faculty

50

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International Level	National Level	State Level
Attended	20	35	14
Presented Papers	10	14	2
Resource Persons	----	----	----

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Class rooms seminars by students conducted in the subjects concerned
state- of-the-art teaching aids used.

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Year-end exams and supplementary exam conducted by the University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4

2.10 Average percentage of attendance of students

85% (2014-2015)

2.11 Course/Programme wise
distribution of pass percentage : (2014-2015)

Title of the Programme (2014-15)	Total No. of Students Appeared	Division				
		Distinction	I	II	III	Pass %
III B.SC.,	221		13	09	08	30
III B.Com.,	163		12	15	09	37
III BA	80		01	14	40	55

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teachers encouraged to use technology in Teaching & Learning Process. LCD Projectors are made available for power point presentation.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty Benefitted
Refresher Courses	3
UGC-Faculty Improvement Programme	3
HRD Programmes	---
Orientation Programmes	2
Faculty exchange Programme	---
Staff training conducted by the university	2
Staff training conducted by other institutions	3
Summer / Winter Schools, Workshops, etc	6
Others	---

2.14 Details of Administrative and Technical staff

Category (2013-2014)	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Position filled During the Year	Number of Position filled temporarily
Administrative Staff (Aided)	16	41	Nil	Nil
Administrative Staff (Unaided)	42	-----	-----	-----
Technical Staff (Aided)	----	4	Nil	Nil
(Unaided)	02			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The faculty members are motivated to take up research work by during M.Phil., / Ph.D., under FIP on part time basis. The response in encouraging.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	1	-----	-----
Outlay in Rs.Lakhs	-----	9,30,800	4,92,800 3,64,800	-----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	1	-----	-----
Outlay in Rs.Lakhs	-----	2,50,000	1,70,000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	----	----	----
Non-Peer Review Journals	----	----	----
e-Journals	----	----	----
Conference proceedings	----	----	----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant Sanctioned	Received
Major Projects	01.04.2013-30.09.2015	UGC	7,86,800	
Minor Projects		UGC	2,50,000	1,70,000
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University / College	---	---	---	---
Students research projects (other than compulsory by the university)	---	---	---	---
Any other (Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	1	---	---	---
Sponsoring agencies	---	UGC	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	District	College
	----	-----	----	----	----	1

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS : Plantation, Medical Camp (Eye), Pulse Polio Programme and Rallies on environmental awareness etc.,

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus Area	22.93 acres			
Class rooms	33			
Laboratories	15			
Seminar Halls	1			
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	1	2	UGC	
Value of the equipment purchased during The year (Rs. in Lakhs)	7,50,000	1,35,000		
Others	----	----	----	----

4.2 Computerization of administration and library

**Computerization of administration is put in place.
 Computerization of library data underway.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	64,977	36,38,661	1,132	1,58,777	66,109	37,97,438
Reference Books	2,733	7,62,943	58	15,621	2,791	7,78,564
e-Books	---	---	---	---	---	---
Journals	12	10,500	---	---	12	10,500
e-Journals	---	---	3	6,200	3	6,200
Digital Database	---	---	---	---	---	---
CD & Video	138	6,900	---	---	138	6900
Others (Specicy)	---	---	---	---	---	---
Donated Books	954	20649	648	77184	1602	97833
Reference Books			64	4334	64	4334

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	150	3	40	---	---	6	12	2
Added	10	---	05	---	---	2	---	---
Total	160	3	45	---	---	8	---	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free Internet access to staff & students through wifi net work. Administrative staff are trained in computer Knowledge

4.6 Amount spent on maintenance in lakhs :

i) ICT	25.000
ii) Campus Infrastructure and facilities	1.5
iii) Equipments	---
iv) Others	---
Total :	---

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC apprises the students of the various types of scholarships offered by the govt. IQAC also helps the Career Guidance Cell in Organizing Career talks & Career conferences.

5.2 Efforts made by the institution for tracking the progression

The Students progression is monitored considering the attendance, performance in the internal exams, practicals etc., personal counseling is provided to the attendance defaulters and academically backward students for betterment.

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
(Aided) – 985	---	----	
(Unaided) - 546			

(b) No. of students outside the state 03

(c) No. of international students ----

Men

No	%
Aided 652	66
Unaided 334	61

Women

No	%
Aided (333)	34
Unaided (212)	39

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
(Aided) 240	375	07	390	0	1012	217	392	09	367	0	985
UA 118	208	04	192	06	528	112	204	04	222	04	546

Demand ratio

1:1

Dropout

5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for bank exams, service commission exams etc., has been given through JKC.

No. of students beneficiaries 120

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

A Guest Lecture on “Guidelines for a successful Career hunt ’and’ importance of soft skills on 25.10.2014

No. of students benefitted

29

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
14	180	43	707 (Vikas Cell, Collectorate 6/2/2014)

5.8 Details of gender sensitization programmes

The girl students were sensitized on the provisions of the AP prohibition of Ragging Act, 1997 at a meeting organized by the women empowerment cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount	
Financial support from Institution	---	---	
Financial Support from government	SC – 488 ST - 11	RTF 6,39,840 16,150	MTF 16,28,625 40,078
Financial support from other sources	---	---	
Number of students who received International / National recognitions	---	---	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Students Grievance box is provided

1. **New water cooler installed to augment drinking water to students.**
2. **Xerox facility at concessional rates (50p per exposure) made available to students.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To provide value based, need based and career oriented education to the youth of Konaseema to mould them into self-reliant global citizens.

Mission : * To provide higher education opportunities to the students of rural areas

* To Promote Woman Education and Empowerment

* To Promote spirit of national integration and communal harmony

6.2 Does the Institution have a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Changes in syllabi suggested by Adikavi Nannaya University in various subjects implemented

6.3.2 Teaching and Learning

State-of-the Art teaching methods being adopted. Digitization of teaching and learning is being implemented to the extent possible.

6.3.3 Examination and Evaluation

Year end examination patter of the University is being followed. Evaluation is done as per scheme of valuations.

6.3.4 Research and Development

Most of the faculty members are engaged in research work for M.Phil., / Ph.D., Three Lecturers received Ph.D., Degrees during 2014-2015.

6.3.5 Library, ICT and physical infrastructure / instrumentation

New text books and reference books are added to the Library keeping in view the new syllabus.

6.3.6 Human Resource Management

The available human resources are utilized for development of the college.

6.3.7 Faculty and Staff recruitment

Recruitment of faculty and staff is done as per the guidelines of the govt. and university by the management.

6.3.8 Industry Interaction / Collaboration

Academic linkages established with ONGC, GAIL, NFCL , NIH and Dr.Reddy's

6.3.9 Admission of Students

Admission of students is done as per the guidelines of the govt. and university.

6.4 Welfare schemes for

Teaching	EPF Schemes are Provided
Non-Teaching	Loan facility through Credit Society
Students	Group Insurance

6.5 Total corpus fund generated

Rs.1,50,000/- as Corpus Fund continued.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	NO		NO	
Administrative	NO		NO	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University is bringing about some reforms. Multiple Choice Questions are given in AUCET.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Colleges are given freedom to conduct Internal Examinations. Internal assessment marks are awarded by the college

6.11 Activities and support from the Alumni Association

Alumni Association distributed cash awards to academically talented students at the Republic Day function on 26.01.2015 Open Air Auditorium funded by Alumni Association is in progress (Out lay Rs.15 Lakhs). A new block constructed with a donation of Rs.10 Lakhs by an alumnus of the college is ready for inauguration.

6.12 Activities and support from the Parent – Teacher Association

Valuable Suggestions are given to the college administration.

6.13 Development programmes for support staff

Loans made available through staff Co-operative Credit Society

6.14 Initiatives taken by the institution to make the campus eco-friendly

Use of Plastic Cups / Carry bags prohibited. Trash bins provided at various blocks plantation is taken up on the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Public Address System extended to all class rooms. All important Official announcements made through this facility.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All the programmes planned in the beginning of the academic year have been implemented.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Classes begin at 10³⁰ Clock after singing Vandemataram in all Class rooms which is relayed through Public Address Systems. Students and staff stand in attention paying reverence to Bharatmata.
2. "Swachh Bharat" Programme was taken up on the campus and outside once in every month with enthusiastic participation of staff & students.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Use of Plastics Covers / Carry bags is banned in the college. Plantation of saplings taken up on the campus. Environment awareness rallies taken up by NSS Units in the adopted villages.

7.5 Whether environmental audit was conducted? Yes

(Internal)

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

College Running on sound line. Perfect rapport between students and staff.

8. Plans of institution for next year

IQAC has prepared a plan of action for improvement in all aspects such as digitization of teaching & learning, student support & progression and infrastructure.

Name **Dr.E.R.SUBRAHMANYAM**

Name **Capt.N.LAKSHMANA RAO**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
