

The Annual Quality Assurance Report (2013-14) (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	SREE KONASEEMA BHANOJI RAMARS COLLEGE AMAI.APURAM
1.2 Address Line 1	10-511
Address Line 2	KONKAPALLI
City/Town	AMALAPURAM
State	ANDHRA PRADESH
Pin Code	533201
Institution e-mail address	skbrcamp@yahoo.co.in
Contact Nos.	9491852656, 08856-233053, 9848014486
Name of the Head of the Institution:	Capt.N.LAKSHMANA RAO
Tel. No. with STD Code:	08856 - 233656
Mobile:	9032225304

Name of the IQAC Co-ordinator:

Dr.E.R.SUBRAHMANYAM

Mobile:

9848014486

IQAC e-mail address:

ers1951@hotmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)_____

1.4 Website address:

www.skbrcollege.org

Web-link of the AQAR:

Skbrcollege.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl.No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	810	2007	2007-12
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

02/01/2006

1.7 AQAR for the year (for example 2010-11)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

- i. AQAR **2007-08 Submitted to NAAC on 21-04-2010** (DD/MM/YYYY)
- ii. AQAR **2008-09 Submitted to NAAC on 01-01-2010** (DD/MM/YYYY)
- iii. AQAR **2009-10 Submitted to NAAC on 24-09-2011** (DD/MM/YYYY)
- iv. AQAR **2010-11 Submitted to NAAC on 05-07-2014** (DD/MM/YYYY)
- v. AQAR **2011-12 Submitted to NAAC Online**
AQAR 2011-2012 Hard Copy sent to NAAC on 08-02-2013
AQAR 2012-2013 sent as e-mail attachment on 11-05-2015. Hard copy posted on 12-05-2015.

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input checked="" type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="---"/>								

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (Specify)	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="-----"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-----"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
* JKC to be submitted * To encourage faculty participation in seminars	JKC became active. Training classes organized. Several faculty members attended seminars and presented papers.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Programmes	Number of Programmes added During the year	Number of Self-financing Programmes	Number of value Added / Career Oriented Programmes
PhD	----	----	----	----
PG	----	----	----	----
UG	11 Aided	----	15	----
PG Diploma	----	----	----	----
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	----			
Others	----	----	----	----
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	----
Trimester	----
Annual	15

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

College affiliation shifted to Adikavi Nannaya University. Some changes in regulations / syllabi. Syllabus changes in I Year Telugu, Physics, Commerce, Botany, Zoology and other subjects. Regulations changed from common core to classic scheme.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

All existing departments continued. No new department introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
Aided 32	LIST ENCLOSED			
Un-aided 54				

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions

Asst., Professors		Associate Professors		Professors-/ Lecturers		Others / Non Teaching Staff		Total	
R	V	R	V	R	V	R	V	R	V
---	----	---	---	50	29	61	45	111	74

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International Level	National Level	State Level
Attended	2	5	3
Presented Papers	2	3	2
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Class rooms seminars by students conducted in the subjects concerned

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination pattern of the university followed for internal exams also.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03 Members of Boards of studies

2.10 Average percentage of attendance of students

80% (2013-2014)

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme (2013-14)	Total No. of Students Appeared	Division				
		Distinction	I%	II%	III%	Pass %
B.SC.,	277		25%	2.6%	2.6%	34
BA	62		22%	27%	19%	37
B.Com.,	165		29%	9%	0%	30

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

All Academic matters reviewed at the IQAC meetings and suggestions given to faculty through HODs.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty Benefitted
Refresher Courses	2
UGC-Faculty Improvement Programme	
HRD Programmes	
Orientation Programmes	
Faculty exchange Programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter Schools, Workshops, etc	
Others	

2.14 Details of Administrative and Technical staff

Category (2013-2014)	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Position filled During the Year	Number of Position filled temporarily
Administrative Staff	18	43	-----	-----
Technical Staff	27	93	-----	-----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

All the faculty members are exhorted to pursue research work for M.Phil., / Ph.D., All the departments are advised to take up certain minor projects involving students using the available infrastructures facility.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	1	-----	-----
Outlay in Rs.Lakhs	-----	7,86,800	4,92,800	-----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs.Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	----	----	----
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant Sanctioned	Received
Major Projects	2013-2014 2014-2015	UGC	7,86,800	4,92,800
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University / College	---	---	---	---
Students research projects (other than compulsory by the university)	---	---	---	---
Any other (Specify)	---	---	---	---
Total	---	---	---	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	1	---	2
Sponsoring agencies	---	---	UGC	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialized	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	District	College
	----	-----	----	----	----	----

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Eye Camp on world Eye sight Day (12.8.13). All NSS Units participated in their respective adipted villages.
- Aids Awareness rallies were conducted by all NSS Units during special camps. Awareness programmes on various welfare schemes of the govt were conducted

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus Area	22.93 acres			
Class rooms	33			
Laboratories	15			
Seminar Halls	1			
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	1	2	UGC	
Value of the equipment purchased during The year (Rs. in Lakhs)				17,25,000/-
Others	----	----	----	----

4.2 Computerization of administration and library

Data concerning all aspects of administrative besides the central library has been computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	65059	34,30,020	1408	2,29,290	66467	36,59,310
Reference Books	2696	7,57,052	47	5890	2743	7,62,942
e-Books	---	---	---	----	---	----
Journals	13	7300	---	---	13	7,300
e-Journals	---	----	---	---	----	---
Digital Database	---	----	---	----	----	---
CD & Video	125	6250	13	650	138	6900
Others (Specicy)	---	----	----	---	---	----

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	150	3	40	----	---	6	12	2(AUDEC) (ABOC)
Added	10	---	05	---	---	2	---	---
Total	160	3	45	---	----	8	12	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free Internet access to staff & students through wifi net work. Administrative staff given computer training

4.6 Amount spent on maintenance in lakhs :

i) ICT	----
ii) Campus Infrastructure and facilities	----
iii) Equipments	----
iv) Others	----
Total :	----

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students apprised of horizontal and vertical mobility of various courses.

5.2 Efforts made by the institution for tracking the progression

The Students progression is monitored considering the attendance, performance in the internal exams, practicals etc., personal counseling is provided to the attendance defaulters and academically backward students for betterment.

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
(Aided 1012 + unaided +528) = 1540	---	----	

(b) No. of students outside the state ----

(c) No. of international students ----

Men	
No	%
Aided (676)	62.34%
Un aided (284)	

Women	
No	%
Aided (336)	37.67%
Un aided (244)	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
(Aided) 232	386	04	382	---	1004	240	375	7	390		1012
UA 152	206	06	215		579	119	212	4	193		528
384	592	10	597		1583	359	587	11	583		1540

Demand ratio

1:1

Dropout

NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for bank exams, service commission exams etc., has been given through JKC.

No. of students beneficiaries 120

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

A Career Conference was held to apprise the students of the employment opportunities for various courses. The Career Guidance Cell organized a workshop on soft skills.

No. of students benefitted

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	170	No information	No information

5.8 Details of gender sensitization programmes

Women Empowerment Cell is functioning awareness programmes on Domestic Violence (Prevention) Act, Nirbhaya Act etc are taken up. NCC girls wing is also functioning.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from Institution	---	---
Financial Support from government	1062	56,36,217
Financial support from other sources	---	---
Number of students who received International / National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Students Grievance box is provided

1. **New water cooler installed to augment drinking water to students.**
2. **Xerox facility at concessional rates (50p per exposure) made available to students.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To provide value based, need based and career oriented education to the youth of Konaseema to mould them into self-reliant global citizens.

Mission : * To provide higher education opportunities to the students of rural areas
 * To Promote Woman Education and Empowerment
 * To Promote spirit of national integration and communal harmony

6.2 Does the Institution have a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

6.3.2 Teaching and Learning

Participatory learning is encouraged. Teaching supported by demonstration is put into practice.

6.3.3 Examination and Evaluation

Internal examinations such as half-yearly pre final and unit tests are conducted keeping in view the pattern of the university exams. Evaluation is done as per scheme of valuation to achieve uniformity.

6.3.4 Research and Development

Most of the faculty members are engaged in research for M.Phil., / Ph.D., either under FIP or under part time basis in AU and other universities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library data digitalized . Physical infrastructure such as furniture improved.

6.3.6 Human Resource Management

Available human resources are utilized for development of college in all aspects.

6.3.7 Faculty and Staff recruitment

A Systematic procedure is being followed by the college management for recruitment of unaided faculty into aided vacancies. Non-teaching staff also appointed by management.

6.3.8 Industry Interaction / Collaboration

Academic linkages are established with ONGC, GAIL, Dr.Reddy's labs CAIRN, NFCL , VIKASA (Collectorate of E.G.Dt., AP) etc.,

6.3.9 Admission of Students

Admission of students of various courses given strictly as per govt. rules. Admissions committee comprising senior staff members coordinates the admission process.

6.4 Welfare schemes for

Teaching	EPF Schemes are provided
Non-Teaching	EPF Schemes are provided
Students	Students covered under insurance scheme

6.5 Total corpus fund generated

Rs.1,50,000/- as corpus fund continued.

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	YES	CCE	YES	Governing Body
Administrative	---	---	YES	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Syllabi. Revamped from time to time examinations reforms are also taking place such as online exams, online registrations and online payment of examinations fee etc are part of the efforts made by the university towards reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Works concerning all examinations and evaluation are done by the college itself.

6.11 Activities and support from the Alumni Association

Alumni Association is active Annual general body meetings held. Financial support extended for constructions of auditorium. A few scholarships given by the association to poor students.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher Association is functioning. All suggestions of the parents are accepted by college development.

6.13 Development programmes for support staff

Loan facility through cooperative credit society . Interest free advances for special occasions such as marriage, medical treatment etc., arranged by management.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation taken up on a large scale in the campus. Use of plastic cups and carry bags banned. Trash bins placed at all blocks. Solar Power installed to Street Lights in the Campus. Observing Vehicle free day once in a month.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Inter collegiate shuttle tournament hosted by the college generated interest in sports & games. It developed friendly selections among students and improved rapport between staff & students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Research consciousness developed among the staff. Environment protection campaign taken up. All NSS Units and NCC Wings took up awareness programmes on community health environment etc.,

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Blood donations by NCC, NSS and other students for patients during emergency.
Celebration of National Festivals and other important days.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Plantation of saplings taken up in adopted villages of NSS Units use of plastic cups and carry bags discouraged.

7.5 Whether environmental audit was conducted? Yes

(Internal)

No

-

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

College granted 'A' grade in the Academic Audit conducted by CCE, AP.
College is being geared up to get recognitions as 'COE'.

8. Plans of institution for next year

- IQAC is planning to organize a quality related workshop at a State / National Level.
- Campus placement drives to be hosted involving renowned companies
- Steps to be taken up to improve pass percentage by conducting remedial classes to academically back ward students.

Name **Dr.E.R.SUBRAHMANYAM**

Name **Capt.N.LAKSHMANA RAO**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
